



## BRATTON PARISH COUNCIL

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Minutes of a meeting of the Parish Council held on **Tuesday 10<sup>th</sup> July 2018** in the Pavilion on the Green, Bratton at 7.15 pm.

**Present:** Cllr Jeff Ligo (Chair), Cllr Nicky Morris, Cllr Terry Sims, Cllr Mike Bolt and Cllr Freddy Forsyth.

**In attendance:** Nicola Duke (Parish Clerk), Mr Steve Lloyd, Mr Peter Brabner, Cllr Jerry Wickham, Mr John Drewitt and Mr Mike Manson.

### **Open Forum to hear from members of the public**

Mr John Drewitt - spoke regarding the proposal for the Bratton Heritage Barn, outlining the proposal to place a barn on the Recreation Ground and providing details as to the location being considered. Mr Drewitt highlighted that the project was becoming time sensitive due to the age and condition of the machinery.

Mr Mike Manson – spoke as a Church Warden, reporting that the PCC would be discussing the future of the Churchman newsletter on 19<sup>th</sup> July 2018 and would be taking the parish council's comments into consideration. He reported that there were now three editors in place who would arrange a rota between them. A generic email address for the editors would be established. Alternative printing arrangements were being considered as there were limitations as to when the printing could be done at the school. Mr Manson confirmed that he would report back to the parish council after the PCC's discussion.

### **Village updates**

Police report – PCSO Caroline Wright was not in attendance.

Wiltshire Council and Westbury Area Board – Cllr J Wickham reported that the Area Board meeting planned for July had been cancelled due to lack of business. A briefing note had been issued relating to the changes to the waste collection service. There was a reported problem with the waste vehicles accessing Bury Lane, which was being investigated. Cllr Wickham had been alerted early on to the changes in the planning application for Oxford House, noting that the plans did appear to be minor changes.

Pavilion on the Village Green – Steve Lloyd reported that the Pavilion was operating as normal and the village fete was planned for Saturday 14<sup>th</sup> July. He reported that he had provided the Chair with quotes for the installation of replacement flooring in the lobby asking for members to consider approving the cheapest quote and informing

members he was hoping to undertake the work in the August period. Given the timescales agreed it was resolved to circulate the information and give the clerk delegated authority to award the contract.

	<b>AGENDA ITEM</b>
2018/24	<p><b>Apologies for Absence and to consider the reasons given</b> Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• Cllr Goode due to holiday and were accepted.</li> <li>• Cllr Callard due to work commitments and were accepted.</li> <li>• Cllr Ridley due to work commitments and were accepted.</li> </ul>
2018/25	<p><b>Declarations of Interest and Dispensations to Participate</b> None.</p>
2018/26	<p><b>Minutes of Council Meetings</b> The minutes of a meeting of the Parish Council held on <b>12<sup>th</sup> June 2018</b> were approved for accuracy and adopted (proposed Cllr Ligo, seconded Cllr Sims).</p>
2018/27	<p><b>Committee, Clerks and Council representative reports</b></p> <ol style="list-style-type: none"> <li>a) Bratton Recreation Ground Committee – a report from the Chair had been circulated to members and is appended to the minutes.</li> <li>b) The Clerk reported that the parish council had now been allocated a Neighbourhood Plan Liaison Officer from Wiltshire Council and a meeting with the Steering Group would be arranged as soon as possible. The Chair thanked Cllr Wickham for his assistance in obtaining support from Wiltshire Council.</li> <li>c) Jubilee Hall – Cllr Forsyth reported that he had not yet attended a meeting of the Management Committee.</li> </ol>
2018/28	<p><b>Planning applications, decisions and appeals</b> Members considered the parish council's response to the below listed planning applications:</p> <p><b>18/05492/VAR</b> – Oxford House, 12 The Butts, Bratton, BA13 4SW – variation of condition 2 on 17/07736/FUL to allow for changes to the design of the proposed houses – No objection</p> <p><b>18/06122/TCA</b> – 30 Lower Road, Bratton, BA13 4RG – raise canopies of group of lime trees by 4-6 m and remove one limb from one lime tree – Leave to Tree Officer</p>
2018/29	<p><b>White Horse Churchman</b> Members received and considered a report from the Chair regarding the future of the</p>

	<p>White Horse Churchman newsletter (previously circulated) and the proposed response contained therein was adopted (proposed Cllr Ligo , seconded Cllr Forsyth):</p> <ol style="list-style-type: none"> <li>1. One of the new Council’s objectives, identified after the May 2017 election, was to better inform residents and our partnership with the WHC is helping us to do this. The request by the PCC for the Parish Council to become involved in this review is very welcome. The work of all the volunteers in producing and delivering the WHC is really appreciated. The Council recognise that retaining the support of these volunteers is an important priority in determining the way forward.</li> <li>2. The possible addition of a further name to the publication would be welcome as it is felt that this will encourage all residents to read its content.</li> <li>3. The Council would wish to see its own content incorporated into the main body of the publication. This could, perhaps, be achieved by allocating a significant amount of space to it each month.</li> <li>4. The Council would be supportive of increasing its level of financial support to recognise that the WHC may be transforming into a more general parish publication.</li> <li>5. The Council would welcome the opportunity of appointing a member to the editorial management team.</li> </ol>
2018/30	<p><b>CPRE Best Kept Village Competition 2018</b></p> <p>Members received and considered the judge’s report on Bratton (previously circulated) and noted that the village had finished second place out of four. The Chair noted that there had been difficulties with the routine for the grass cutting of the village green and expressed surprise at the comments relating to litter at that location. Members felt that the result had been somewhat disappointing. Cllr Forsyth drew attention to the comment relating to establishing a picture gallery to promote the village and its environs and members agreed with this. It was noted that there would be an agenda item to discuss the content of the website in September (the listed item for this meeting being postponed in the absence of Cllr Ridley).</p>
2018/31	<p><b>Bratton Heritage Barn</b></p> <p>Members received and considered a report from the Chair regarding the request from Mr John Drewitt to allow the construction of a Bratton Heritage Barn on the south eastern corner of the Recreation Group (previously circulated). The Chair drew attention to the lack of independent valuation on the machinery involved, which had resulted in him contacting the Wiltshire and Swindon History Centre for advice. He also noted that the barn would end up being the responsibility of the parish council. Cllr Forsyth reported that he had spoken to the Chair of the Bratton History Association who had informed him they received a number of relevant enquiries. Following discussion the recommendations contained in the report were adopted (proposed Cllr Ligo, seconded Cllr Bolt):</p> <ol style="list-style-type: none"> <li>1. The Council support, in principle, the provision of this facility and include in the brief for the Neighbourhood Plan an aspiration to identify a site.</li> </ol>

	<ol style="list-style-type: none"> <li>2. Mr Drewitt be advised that a Business Plan needs to be developed by the supporters of the project to address the issues identified in this report.</li> <li>3. In order to assist, the Council endeavour to establish the significance of this collection and, to do this, request from Mr Drewitt an inventory of all the items of agricultural machinery and farm equipment which he would wish to preserve together with such supporting details which he may have e.g. date of manufacture, unique feature and importance.</li> <li>4. Once this is received the Council contact the Museum of Rural Life in Reading with a view to establishing the historical significance of the collection and the Museum's thoughts on the viability of any project to preserve and display it. Liaison should also take place with the Bratton History Association.</li> <li>5. The Recreation Ground Management Committee be asked to let the Council have its view as to the viability of the site identified in Mr Drewitt's proposal.</li> </ol>				
2018/32	<p><b>Village Green Play Area</b></p> <ol style="list-style-type: none"> <li>a) Members had received a report on the condition of the balancing beam at the play area and it was reported that a repair had been carried out by Ministry of Play at the cost of £40.00. The expenditure incurred was approved (proposed Cllr Ligo, seconded Cllr Bolt). The contractor had highlighted additional work which was required at the play area and it was agreed that an overall plan of work would be established once an annual inspection had been carried out.</li> <li>b) Members considered the formal requirements for an inspection regime for the play area and it was resolved that the clerk be delegated the authority to arrange for an annual ROSPA inspection to be carried out as soon as possible, with quarterly inspections then being arranged via Andy White at Ministry of Play at a cost of £120.00 per visit (proposed Cllr Ligo, seconded Cllr Bolt). Cllr Morris reminded members that work was still required to the damaged stones at the corner of the play area. It was resolved that the clerk would be delegated authority to effect any necessary repair within delegated financial powers (proposed Cllr Ligo, seconded Cllr Morris).</li> </ol>				
2018/33	<p><b>Parish Council website</b> The agenda item was deferred in the absence of Cllr Ridley.</p>				
2018/34	<p><b>Financials</b></p> <p>a) Members approved Council expenditure as listed (proposed Cllr Morris, seconded Cllr Forsyth):</p> <table border="1" data-bbox="327 1915 1362 1962"> <thead> <tr> <th data-bbox="327 1915 572 1962">Payee</th> <th data-bbox="572 1915 1094 1962">Detail and statutory power</th> <th data-bbox="1094 1915 1243 1962">Amount</th> <th data-bbox="1243 1915 1362 1962">Chq no</th> </tr> </thead> </table>	Payee	Detail and statutory power	Amount	Chq no
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	Nicola Duke	Salary June 2018	£688.63	2544
	HMRC	PAYE June 2018	£200.22	2545
	Greenacres	Grounds Maintenance Rec Ground	£192.80	2546
	Jubilee Hall	Pitch hire Summer Fete Rec Ground	£10.00	2547
	Water Business	Water – Recreation Ground	£86.85	2548
	SSE	Electricity – Recreation Ground	£206.18	2549
	Water Business	Water – Pavilion on the Green	£117.11	2550
	Jubilee Hall	Release of previously agreed annual grant	£3,950.00	2554
	Chris Cloke	Expenses – entrance gate Rec Ground	£243.00	2551
	Water Business	Water Gales Ground allotments	£75.39	2552
	Wessex Water	Water Millditch allotments	£88.23	2553
	Greenacres	Grounds Maintenance Rec Ground	£192.80	2556
	<p>b) Members had received the Financial Reports to 30<sup>th</sup> June, which were noted and adopted.</p> <p>c) Online banking – the Clerk reported that the forms to activate online banking had been received and were in the process of being completed. It was anticipated that the system would be up and running in time for the August recess.</p> <p>d) Members considered a previously circulated grant application from Bratton Silver Band Training Band in the amount of £225.00 and this was approved and paid under cheque number 2555 (proposed Cllr Bolt, seconded Cllr Sims). It was agreed the Chair would liaise with the school to promote the Training Band.</p>			
2018/34	<p><b>Date of next meeting</b>  Members noted the date of the next meeting as <b>Tuesday 11<sup>th</sup> September 2018</b>. It was noted that the Council would recess during August.</p>			

There being no further business the meeting was closed at 8.05 pm.