



BRATTON PARISH COUNCIL

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Minutes of a meeting of the Parish Council held on **Tuesday 13th November 2018** in the Pavilion on the Green,
Bratton

at 7.15 pm for the transaction of the business shown on the agenda below.

Present: Cllr Jeff Ligo (Chair), Cllr Terry Sims, Cllr Steve Ridley, Cllr Mike Bolt, Cllr Nicky Morris, Cllr Phil Whittaker, Cllr Tim Goode, Cllr Amanda Callard and Cllr Freddy Forsyth.

In attendance: Nicola Duke (Parish Clerk), Mr Steve Lloyd, Mr Peter Brabner, Cllr Jerry Wickham and 5 members of the public.

Open Forum to hear from members of the public

Henry Pelly – read a statement to the Council in respect of his application for the diversion of public footpath no BRAT42 at Luccombe Mill. The Chair confirmed the Council would be discussing this matter later in the meeting

Peter Brabner – addressed the Council in respect of the Northacre Renewable Energy planning application and the Wiltshire Housing Site Allocations plan reporting that he had made strong objections to both, urging the Council to do likewise. Mr Brabner also reported that the agenda and papers had not been available on the website as early as was normally the case. The Chair confirmed that this was being addressed.

Village updates

Police report – PCSO Caroline Wright had provided a report, which had been circulated to members.

Wiltshire Council and Westbury Area Board – Cllr J Wickham reported the following:

- That a meeting had been arranged for Thursday night at County Hall to discuss the budgetary challenges being faced by Wiltshire Council, which centred around a £26m deficit. Cllr Wickham would pass details to the Clerk. Wiltshire Council was confident that it could balance its budget, although additional funding from central government was mainly for short term projects.
- Northacre Renewable Energy planning application – Cllr Wickham stated that it would be inappropriate for him to make any comments given his role as Cabinet Member for public health matters at Wiltshire Council.
- The Area Board was due to meet on 6th December, although this may be postponed by a week.

- He had had a high level of correspondence with residents at The Butts regarding the development at Oxford House as demolition had commenced. This had now been stopped by the Enforcement Officer, who had been in touch with the developer and his agent. The garage at Plot 3 of the new development had to be built with bat provision before the demolition at Oxford House could commence.
- Cllr Wickham encouraged the Council to identify a representative to attend the CATG meetings and would provide the Clerk with details of the next meeting.

Pavilion on the Village Green – Mr Steve Lloyd reported the following:

- Improvement work on the toilets had been carried out. Consideration was being given to replacing the flooring in the cubicles.
- A draft budget had been prepared, which the Clerk had circulated to members.
- That there had been an incident with a user of the hall sustaining injury leaving the building, despite the publicised procedure. There had also been no record of any booking for the night in question. This was being investigated.

Mr Lloyd also reminded members that more volunteers were needed for the Community Speed Watch and reported that it was his intention to stand down as co-ordinator of the team. The speed watch sessions were due to cease for the winter break until March.

	AGENDA ITEM
2018/50	Apologies for Absence and to consider the reasons given None.
2018/51	Declarations of Interest and Dispensations to Participate Cllr Goode declared an interest in agenda item 2018/60 – diversion of footpath at Luccombe Mill - as he carries out work as a contractor for the applicant.
2018/52	Minutes of Council Meetings The minutes of a meeting of the Parish Council held on 11th September 2018 were approved for accuracy and adopted (proposed Cllr Morris, seconded Cllr Goode).
2018/53	Committee, Clerks and Council representative reports <ol style="list-style-type: none"> a) Recreation Ground Management Committee. The Chair, Mr Manson, had sent apologies, due to his required presence elsewhere. The minutes of the meeting held on 30 October 2018 were approved for accuracy and adopted (proposed Cllr Morris, seconded Cllr Ligo) and there were no additional matters to report. b) Members had been provided with a report from the Clerk on the actions agreed at previous meetings, which was noted. The Clerk sought members' opinion on the method of delivery for Council papers, seeking clarification as

	<p>to whether they wished to receive papers via email or hard copy. It was agreed that 6 hard copies would be provided in the future and would be distributed by the Chairman.</p> <p>c) Cllr Forsyth provided a report on the Jubilee Hall; there had been a meeting held earlier in the month and the committee had agreed to look at providing some consistency in advertising the hall and improving the website. The PC had been asked for an update on the planned provision of broadband at the Hall. There had been discussion surrounding catering and the increased people and training required to provide a sufficient level of cover. It had also been decided that there would be a small increase in hall hire charges for 2019. There had been no financial report, as there had been insufficient time to prepare one. The Chair would take this up with the management committee. Cllr Ridley reminded members that the Jubilee Hall had a section and log in details for the PC website. Cllr Forsyth would take this last point back to the committee.</p> <p>d) Members had been provided with an update from the PCC on the plans to connect water to the Church and Cllr Whitaker provided a further report. Cllr Whitaker spoke to the report, confirming the route for the water connection, which would not affect any of the fruit trees. It was agreed that Cllr Whitaker would attend site during the work. The Chair reported that Mr Sharland had asked permission to borrow the Grillo scythe to enable work to be carried out on the PCC fields. This was approved - subject to adequate training being given, appropriate insurance being in place and suitable secure storage being provided during the period of the loan. It was agreed that the Clerk would liaise with the PCC accordingly.</p> <p>e) Bratton Pavilion – members considered a request to waive the booking fee for the Silver Band and this was agreed.</p>
2018/54	<p>Planning applications, decisions and appeals</p> <p>18/09473/WCM – Northacre Renewable Energy, Stephenson Road, Northacre Industrial Estate, Westbury, BA13 4WD – Revision of the layout and design of Advanced Thermal Treatment Facility permitted under consent 14/12003/WCM (re-submission following 18/03816/WCM refusal) – a briefing note had been prepared by the Chair and circulated to members with the agenda.</p> <p>Following debate it was resolved to re-state the objections made to the previous planning application, with the added comment that the reduction in height of the building was insignificant given its overall bulk (proposed Cllr Callard, seconded Cllr Morris). Members asked for Wiltshire Council to note that the PC had not been consulted on the application despite the website listing the Council as one of the consultees.</p>

18/10184/TCA - The Barn 26A Court Lane Bratton Westbury Wiltshire BA13 4RF - The Barn 26A Court Lane Bratton Westbury Wiltshire BA13 4RF - T1 - Walnut tree - reduce by 4m - 5m to previous pruning points with a lateral reduction of 1m - 2m - Leave to the Tree Officer.

18/10189/TPO - The Court House 26 Court Lane Bratton Westbury Wiltshire BA13 4RF - T2 - Ash tree - reduce height by 2m - 3m –Leave to the Tree Officer.

Members noted the decisions of the Local Planning Authority as listed:

18/08070/CLE - Land adjoining St James' Church Church Road Bratton Wiltshire - Certificate of lawfulness for change of use of land to D1 memorial garden use - Approve

18/09392/TCA - 38 Lower Road Bratton Westbury Wiltshire BA13 4RQ - Lawson Cypress tree - remove stem overhanging neighbouring drive & prune branches back by 1m to clear overhead cables & reduce height by 1m - 2m to balance top & remove deadwood - No Objection

Other planning issues:

- a) **Wiltshire Housing Site Allocations Plan - Focussed consultation on the Schedule of Proposed Changes and associated evidence documents** - Members received a report from the Chair (previously circulated) and considered the holding letter previously sent to Wiltshire Council. Following debate it was resolved to approve the letter for formal submission to Wiltshire Council (proposed Cllr Morris, seconded Cllr Callard). Members discussed the option to engage professional advice to present the Council's views to the Inspector during the public inquiry. It was agreed that this would be sensible and the Chair and Vice-Chair were asked to research this and report back to Council.
- b) **Plot of Land adjoining Kajha, Milditch Lane** – the Chair tabled plans relating to this plot of land, explaining that this had been excluded from the new settlement boundary. The owners had informed the Chair that they had made representations to Wiltshire Council requesting the land be included in the settlement boundary and were asking whether the Council wished to support this position. Members discussed the request, noting that there would need to be a rationale for requesting any alteration to the boundary and that caution would need to be exercised in order to ensure that no precedent was being set. The Chair stated that the land was a single plot and could not, in his opinion, be used as a precedent because it was between Kajha and the Council's allotments. The Chair proposed that the Council write to Wiltshire Council to support the owners' request, this was seconded by Cllr Ridley and resolved.

2018/55	<p>Neighbourhood Plan for Bratton</p> <p>a) Members had been provided with a copy of the minutes of the Steering Group meeting held on 16th October 2018, which were noted. It was noted that Mr Colin Tagg was appointed Chair and the next meeting had been scheduled for 27 November 2018.</p> <p>b) The Steering Group's agreed Terms of Reference had been re-circulated and were noted.</p> <p>c) Members had been provided with a copy of the final version of the Rural Housing Needs Survey for Bratton, which was considered and approved for general release. Members noted that the needs identified had been modest.</p>																					
2018/56	<p>Christmas 2018</p> <p>Cllr Goode provided an update on the arrangements for the Christmas lights switch on event 2018:</p> <ul style="list-style-type: none"> • The sum of £350 had been received in anonymous donations towards the event, with a further £100 being promised. The Chair would ensure that thanks for these donations were included in the Bratton Parish News. • The event would be held on 30 November at 5.00 pm, commencing with a candlelit procession from the school. • Father Christmas was attending and there would be market stalls as per 2017. • New lights had been purchased. • Busy Books had worked hard on marketing and advertising, and were thanked for their efforts. <p>Cllr Goode was thanked for his work on the Christmas event.</p>																					
2018/57	<p>Financials</p> <p>a) Council expenditure as listed was approved (payment to be made via BACS) (proposed Cllr Goode , seconded Cllr Morris):</p> <table border="1" data-bbox="327 1417 1340 1874"> <tr> <td data-bbox="327 1417 678 1503">Nicola Duke</td> <td data-bbox="678 1417 1193 1503">Salary October 2018 LGA 1972 s 112</td> <td data-bbox="1193 1417 1340 1503">£688.63</td> </tr> <tr> <td data-bbox="327 1503 678 1588">HMRC</td> <td data-bbox="678 1503 1193 1588">PAYE October 2018 LGA 1972 s 112</td> <td data-bbox="1193 1503 1340 1588">£200.22</td> </tr> <tr> <td data-bbox="327 1588 678 1673">PCC St Peter and St James</td> <td data-bbox="678 1588 1193 1673">Monday Gang – annual contribution Open Spaces Act 1906 ss 9,10</td> <td data-bbox="1193 1588 1340 1673">£135.00</td> </tr> <tr> <td data-bbox="327 1673 678 1758">PCC Churchman</td> <td data-bbox="678 1673 1193 1758">Annual Grant monthly newsletter LGA 1972 s 111</td> <td data-bbox="1193 1673 1340 1758">£400.00</td> </tr> <tr> <td data-bbox="327 1758 678 1800">Idverde</td> <td data-bbox="678 1758 1193 1800">Grounds maintenance September 2018</td> <td data-bbox="1193 1758 1340 1800">£155.84</td> </tr> <tr> <td data-bbox="327 1800 678 1843">PKF Littlejohn LLP</td> <td data-bbox="678 1800 1193 1843">External audit fee 2017/18</td> <td data-bbox="1193 1800 1340 1843">£360.00</td> </tr> <tr> <td data-bbox="327 1843 678 1874">Greenacres</td> <td data-bbox="678 1843 1193 1874">Grounds maintenance Rec July</td> <td data-bbox="1193 1843 1340 1874">£98.40</td> </tr> </table>	Nicola Duke	Salary October 2018 LGA 1972 s 112	£688.63	HMRC	PAYE October 2018 LGA 1972 s 112	£200.22	PCC St Peter and St James	Monday Gang – annual contribution Open Spaces Act 1906 ss 9,10	£135.00	PCC Churchman	Annual Grant monthly newsletter LGA 1972 s 111	£400.00	Idverde	Grounds maintenance September 2018	£155.84	PKF Littlejohn LLP	External audit fee 2017/18	£360.00	Greenacres	Grounds maintenance Rec July	£98.40
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	Greenacres	Grounds maintenance Rec August	£196.80
	Idverde Ltd	Maintenance contract April – October	£1090.88
	Idverde Ltd	Road sweeping and variations October	£153.36
	Idverde Ltd	Leaf clearance visit 1	£178.14
	<p>b) Members had been provided with the Financial Reports to 30th October, which were noted and adopted.</p> <p>c) The Clerk reported that online banking had been established and was operational. It was agreed that the Clerk’s access would be increased so that payments could be set up by her ready for authorisation and release. It was also agreed that Cllr Callard would be added to online access as an existing signatory.</p> <p>d) Members received and noted the external auditor’s report 2017/18 (previously circulated) (proposed Cllr Morris, seconded Cllr Whitaker).</p> <p>e) Members received an update on the plans for the purchase of a photocopier for the parish, considered allocation of funds and budgetary provision for future years (report from Chair previously circulated, incorporating report on the Bratton Parish News) and approved the purchase and associated funds at a cost of £22.30 per month (proposed Cllr Ligo, seconded Cllr Callard). It was confirmed that the unit would be provided on an initial free trial basis.</p> <p>f) Members considered a grant application from Bratton Hilly Run (previously circulated) and this was approved at a total of £100 (proposed Cllr, seconded Cllr). <i>LGA 1972 s 145</i></p>		
2018/58	<p>Parish Council Budget and Precept 2019/2020</p> <p>Members had been provided with information on the Council Tax setting programme for 2019/2020 together with a first draft of the budget for 2019/2020 containing bids from local organisations as listed (copies of all information previously circulated):</p> <ul style="list-style-type: none"> • Bratton Recreation Ground • Pavilion on the Green • Jubilee Hall <p>Members considered the principle for precept setting for 2019/2020 and the Clerk was asked to prepare options for earmarking some of the Council reserves. Members discussed the budget which had been outlined and the precept options, agreeing that the Clerk would review and revise the budget for 2019/2020 to try and bridge the gap between current requirement and precept level.</p> <p>The Chair asked for a budget line to be added for Neighbourhood Planning and for the budget line for election costs to be re-instated. Cllr Callard asked for a budget line to be added for professional fees which might be incurred in relation to planning matters.</p>		

2018/59	<p>Clothing Bank, Bratton</p> <p>Members received and considered a report from the Chair (previously circulated) and this was considered. It was resolved to replace the existing bank with one provided by Salvation Army (proposed Cllr Ligo, seconded Cllr Goode).</p>
2018/60	<p>Public Footpath no 42 (Watercress Walk) Luccombe Mill</p> <p>Members noted that the Inspector had designated Watercress Walk as a public footpath. The landowner, Mr Pelly, had submitted an application to divert the path and had spoken about this in the Open Forum. Details had been circulated to all Councillors separately. It was noted that the application for the diversion would be the subject of a public consultation but the landowner had asked the Council to give its initial view. The Chair confirmed that. He had been informed by Wiltshire Council, that the diversion application would not be dealt with for approximately 12 months, given the backlog. It was noted that the applicant would be required to reinstate the existing path in the meantime.</p> <p>Members discussed the information relating to the application, noted it and agreed that the Council's position would be to comment when formally consulted by Wiltshire Council. The Clerk was asked to inform the applicant accordingly, thank him for attending the meeting and state that the Council was looking forward to the path being re-instated in the meantime. The PC would also offer to assist Mr Pelly, if he wished to carry out informal consultation with the residents of the Village</p>
2018/61	<p>Correspondence and Reports</p> <ul style="list-style-type: none"> a) Sarah Barker re: B3098 highway issues – Members agreed their general support for the measures proposed in the email (attached) and it was agreed to refer the issue to the next CATG meeting (23 November 2018) with Cllr Forsyth attending as representative. The Clerk would ask for this to be added as a CATG agenda item, confirm Cllr Forsyth's attendance and would liaise with Cllr Wickham for this to also be discussed at the B3098 working group. b) A letter had been received from St James' PCC Churchwarden offering a site along side Church Road as somewhere suitable to for the planting of trees to commemorate servicemen from Bratton killed in World War 1. The Council supported this proposal and agreed the Chair should work with the PCC and the Royal British Legion to take the project forward, noting that the long term maintenance may need to be undertaken by the Council. c) Cllr Goode asked that the grit bins were checked and re-filled. It was noted that this request had been made several times already. d) Cllr Callard provided an update on the Apple Day, thanking Cllr Goode for his assistance and reporting it had been a successful day. e) Cllr Callard referred to the comment made during the public consultation period that the website had not been updated with the agenda papers in a timely manner. It was confirmed that Cllr Ridley would liaise with the Clerk so that uploads could be done by her in his absence.

2018/62	Date of next meeting Members noted the date of the next meeting as Tuesday 8th January 2019 . It was agreed that the agenda item for 'Member Reports' would be re-instated.
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There being no further business the meeting was closed at 9. 10 pm.