

Gosford and Water Eaton Parish Council  
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c/o Exeter Hall, Oxford Road,  
Kidlington, Oxford OX5 1AB

To. 213 Oxford Road, Kidlington, Oxford, OX5 2NU

30<sup>th</sup> October 2017

Dear Mr Makepeace.

Thank you for your letter dated 29<sup>th</sup> October 2017.

I note that you have been to the library most recently on 24<sup>th</sup> October and that minutes have not been available. I personally delivered the latest minutes to the library prior to that. We ask the library to then file them for public viewing. In addition to this, as previously advised, minutes are on our website now which ensures we meet all regulations for having minutes available. The website will always have the latest notices and minutes and the address for this is:

[www.gosfordandwatereaton-pc.gov.uk](http://www.gosfordandwatereaton-pc.gov.uk)

Standard minutes are posted on the website once approved (5 weeks after the meeting) for example if we have a meeting on 4<sup>th</sup> October the minutes will become available approx. 5 weeks later – around 10<sup>th</sup> November. This is to allow the approval process. The library will still receive minutes but we do rely on them being filed for us so the website is the best place to check (this can be accessed via the computers in the library).

I have asked the library to place a note (which I gave them) in the folder directing people to the website for minutes.

Re. the parking forum, as previously advised in writing we said this will be advertised on the website and on noticeboards. We adhered to this and this was advertised for September on the website on the noticeboards in the Parish. Thames Valley did also attend the meeting and your concerns were raised to them. Minutes for this are on the website and have been delivered to the library. GWEPC has no powers to stop this parking but we have been advised that there is a new PCSO who will monitor the parking and who will issue parking to those illegally parked or those who park longer than the restrictions allow if they see it. TVP reminded us that any illegal parking can be reported to the non emergency police number as only they can enforce it. We have asked them to be considerate for parking generally and they advised they will remind their staff. The TVP will be holding community meetings in the future and parking will be discussed in this. If we receive information on dates for community meetings we will display this information on our website.

Yours Sincerely,  
Karen

Gosford and Water Eaton Parish Clerk

