

STONESFIELD PARISH COUNCIL

MINUTES 2019/5

Minutes of the Parish Council Meeting held on Monday 13th May 2019 in Stonesfield Village Hall.

Meeting commenced at 18:35

Members present: Cllrs. David Brown (Chair), Dave Baldwin, Geraldine Lawrence, Jim O'Brien and Simon Powell.

Others present: Karen East (Interim Clerk)

Members of Public: 3

77. Meeting Recording: It was not apparent that the meeting was being recorded.

78. Apologies: Phil McArdell

79. There were no **declarations of pecuniary interest.**

80. Election of Chairman: David Brown was elected as Chair and Phil McArdell was elected as Vice Chair.

81. Co-option of Councillors: Geraldine Lawrence & Jim O'Brien – two members were co-opted on.

It should be noted that Cllr G Lawrence returned the leaving gift she was presented at the March meeting as she has decided to return to Council.

This council still has two vacancies for Councillors.

82. Minute Approval: It was **RESOLVED** that the minutes of the meeting held on Wednesday 10th April 2019 were signed as a true record.

83. Matters Arising from the minutes 10th April 2019

None

84. Public Participation

None

85. Questions Arising from the Clerks Report

None

86. Planning

APPLICATION NO: 19/00932/FUL

PROPOSAL: Erection of detached building comprising of garaging and car ports to serve both Starveall Farmhouse and adj cottage to East with two bedroom flat above.

Town and Country Planning Act

LOCATION: Starveall Farm Woodleys Woodstock

APPLICANT: Mr B C O'Brien

REGISTERED: 25th April 2019

There were NO objections from the Parish Council regarding this application.

87. Finance

To approve the 2018/19 internal audit, accounting statements and the Annual

Governance Statement. It was **RESOLVED** to approve the internal audit paperwork

including the Annual Governance Statement and the accounting statements. The internal auditor has approved and the clerk will now forward this to More Stephens who are handling the external audit.

To approve payment of cheques – It was **RESOLVED** to pay the accounts as presented below:

C No 102058	Arrow Accounting (Audit)	£230.00	Invoice P36
C No 102059	Glendining Signs Ltd (SAFER)	£179.70	Invoice PR-1000291
C No 102060	Castle Water (cemetery tap)	£2.12	Invoice 1900094
C No 102061	David Brown expenses	£61.18	Expenses claim May 19
C No 102062	Clerk salary	£848.22	
C No 102063	HMRC PAYE/NI	£272.17	
C No 102064	Clerk expenses	£34.16	Expenses claim
C No 102065	Cherwell Graphics	£114.96	CALA appeal print
C No 102066	Richard Morris expenses	£28.64	Expenses claim
C No 102067	Stonesfield Village Hall hire	£18.40	Invoice 2476
C No 102068	Clive Parsons	£115.23	PAYE

88. Any other Business

Posts around the tree by the church – Cllr Simon Powell looked at these and they looked ok.

Recruitment: The clerk has been made permanent by the SPC.

Roles and responsibilities -

Councillor's discussed roles and responsibilities and agreed the following:

Geraldine Lawrence – Village Hall

Jim O'Brien – General Planning Applications & building advice

David Baldwin – Playing Fields

David Baldwin / Simon Powell - Common

David Brown - Scouts, Susto, Chairman

Simon Powell – Village Tidy up

Phil McArdell – Finance & Vice Chair

The clerk will ask for these to be updated on the website.

Decision making: Councillors will ensure decisions are made at the meetings, if on email because of urgency Councillors are asked to please **reply to all** councillors to ensure transparency.

Members Interests Form: The clerk has circulated forms to all, please return to the clerk or direct to District (copying the clerk) by the May deadline.

Date of Next Meeting – 12th June 2019 – 7.30pm

Meeting ended at 18:55

Karen East, Clerk to the Parish Council

Email: stonesfieldpc@gmail.com